



Rick Stathakis
Township Supervisor

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To whom it may concern:

Jordan Prisby worked in the Supervisor's Office at the Charter Township of Shelby under my supervision during the summer of 2018.

During that time, I developed a very high regard for Jordan based on the outstanding contributions that she made to our office throughout the summer.

Jordan is very organized and can work on multi-layered tasks and balance multiple projects concurrently. Her strong human relations skills enabled her to interface very effectively with many different citizens including residents, business owners and employees. Jordan's strong verbal and written communications skills allowed her to relay information in a clear and coherent manner. She clearly communicated ideas, plans and priorities to others and was trusted by those with whom she worked.

Jordan is a naturally caring person who loves to help and encourage others; she consistently demonstrated a solid service orientation towards our residents.

Please feel free to contact me if you need additional information or perspective.

Sincerely,

Rick Stathakis
Supervisor